



Project Manager - Farm-to-Military Value Chain Development

Employer: Basil's Harvest

Location: Remote, with periodic in-person coordination (multi-state focus)

Pay: \$50 - \$60 per hour, based on experience

Estimated Time Commitment: 25-30 hours/week

Duration: September 2025 – October 2026 (with potential for extension)

Application Deadline: August 15, 2025

About the Project

The Farm-to-Military Project is an initiative to expand National Guard local and regional food procurement from two to four states, while supporting ongoing operations in Illinois and Minnesota. Led by Basil's Harvest in collaboration with Iowa State University Extension, military advisors, and other key partners, this multi-state, multi-stakeholder project builds sustainable infrastructure for scaling farm-to-military procurement programs nationally.

Basil's Harvest is a nonprofit organization that convenes leaders across food systems, farms, institutions, and healthcare to foster strategic and collaborative ecosystems that create impactful regenerative value chains. We're dedicated to building sustainable regional food models that can be replicated nationwide. This position plays a crucial role in advancing our mission to promote human and planetary well-being through local regenerative food systems.

Position Overview

We are seeking a mission-driven Project Manager to oversee the day-to-day operations of this complex, multi-state food systems project. The ideal candidate will bring a mix of coordination, stakeholder engagement, program or study oversight, and value chain development experience, particularly in local food systems or institutional procurement.

This role will serve as the operational hub for the Farm-to-Military initiative—connecting farmers to National Guard units, facilitating partner collaboration, managing communication and work plans, and ensuring timely reporting and compliance with project objectives.

Key Responsibilities

- Facilitate communication between stakeholders, including farmers, institutional buyers, processors, and distributors
 - Support strategy development for food procurement and distribution
 - Monitor project budgets and maintain detailed records
 - Support work plan development focused on value chain development and implementation across four states
 - Facilitate farmer recruitment, onboarding, and alignment with project goals.
 - Serve as liaison to the National Guard and related military stakeholders
 - Manage project timelines, deliverables, and reporting
 - Lead monthly coordination meetings with partners and National Guard food service teams
 - Oversee travel logistics for stakeholder events
 - Collaborate with team leads on SOP development, communications, and training modules
 - Support the creation of program design and project planning for replication in additional states
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Preferred Qualifications

- 5+ years in project management, especially within agriculture, food systems, value chain or institutional procurement
 - Experience with cross-sector collaboration (e.g., government, education, military)
 - Strong interpersonal and communication skills
 - Detail-oriented, with proven ability to manage complex project process across multiple stakeholders
 - Familiarity with food safety, local and institutional procurement, and/or federal contracting a plus
 - Demonstrated commitment to regional food systems
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